



Murray Art Guild
Holiday Sale 2008
November 7th & 8th
11:00am to 6:00pm
Preview Party November 6, 6-8pm

Exhibitor Information

Attention: All exhibitors MUST return application with application fee of \$15 by September 5, 2008. All exhibitors will be juried, see below for details.

Options

Member's Booth

Art Guild Members with limited items for sale have the option of participating in the Member's Booth. Space will be limited, and assigned on a first come, first serve basis. Exhibitors participating in this option will need to sign up for a shift, answering questions and handling sales in the booth. The commission for sales at the Member's Booth will be 25%.

Exhibitor's Booth

For non-members, and members who have good inventory, full spaces are available. No commission will be charged, but the booth fee is due October 6, 2008. Booths will not be reserved without payment.

Booth Size	Cost
4' x 8'	\$100
6' x 8'	\$150

*Booths may be shared. Both exhibitors MUST apply and jury in.

*No more than two exhibitors per space.

*Exhibitors will be responsible for their own sales, so please stay in or near your booth so you don't miss a sale!

*A few double space, corner booths will be available for \$200.

Jury Process

All returning and new exhibitors need to submit examples of the work they will be selling at the Sale. **Any work not juried in will not be allowed at the Sale, and this will be strictly enforced.** This is to ensure quality as well as diversity in the show. Work must be handmade, with very limited manufactured components. Jury samples may be in the form of photos, slides, or email. Or, you may drop off actual work samples and pick them up after the jury has decided. We will call you when it is ready to be picked up. **Work samples must be submitted by September 5, 2008.** Jury decisions will be mailed on September 15, 2008.

Tables

Some tables are available at the facility for vendor's use. Please let us know on your application if you need them. They will be offered first come, first serve. ALL exhibitors should provide **floor-length drapes** for their tables (tables borrowed from us are not draped).

Displays

Extra inventory, storage, etc must be kept out of sight. Due to safety concerns, tablecloths may not pool or drape onto floor. Booths should be professionally displayed. All work is expected to be clean and presentable.

Set-Up

All exhibitors must be set up by Thursday, November 6th at 6pm. Set-up hours are between 10am and 6pm. There will not be any last minute set-ups on the morning of the sale. Please adjust your schedule well enough in advance to avoid a disappointing situation for all of us. We will be serving refreshments, and (hopefully) providing live entertainment on the night of preview. This is a good night for sales!

Clean-Up

Exhibitors must leave their area clean and remove all of their equipment on Saturday November 8th by 8pm.

Food

The Guild will provide a light lunch for the exhibitors and Guild members.